



City of Kalispell

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CITY OF KALISPELL LANDLORD WATER/SEWER AGREEMENT

I, _____, owner and/or authorized manager of the below listed rental property(ies), agree to the following:

Section 1- CHOOSE 1 of the following 2 choices:

_____ 1. I authorize the Kalispell Water Department to allow my tenant to be added to my water/sewer account. The tenant will receive the bill, but I understand that I am ultimately responsible for any past due charges, and to keep the account from shut off status at all times. Payment agreements will be made in accordance with the City Ordinance.

_____ 2. I authorize the Kalispell Water Department to allow my tenant to be added to my water/sewer account and **I DO NOT AUTHORIZE** the tenant to enter payment agreements for past due amounts. I understand I will receive a copy of the bill as it is my responsibility to ensure the account is paid before it is subject to shut-off for non-payment.

With this requirement, I authorize the Kalispell Water Department to enter into an agreement with my tenant for only the past due portion. If the tenant has a past due, I understand that I will receive a copy of the bill as it is my responsibility to ensure the account is paid before it is subject to shut-off for non-payment.

I also understand it is MY responsibility to inform my tenants as to this requirement before they come in to sign up for service.

Section 2:

The Kalispell Water Department attempts to inform the owner or authorized property manager when a property is turned off due to delinquent bills; however, I understand it is my responsibility to follow-up on past due accounts to avoid service shut off and the fees associated with a turn off. I also understand I may call the Kalispell Water Department at any time to inquire if my renter's account is current or past due. Please be advised that Public Health regulations do not allow occupancy of residence without water services.

Section 3:

I understand if my renters move, the service will be transferred into my name. I also understand that it is my responsibility to notify the Kalispell Water Department that my renter is moving so the proper readings and paperwork may be completed in a timely manner.

Properties subject to this agreement:

The following properties are included in this agreement. I am either the owner or authorized manager of these properties:

_____	_____
_____	_____

Please add additional pages if needed.

Name of owner/authorized property manager: _____

Contact info for owner/authorized property manager:

_____ Phone	_____ Mail
_____ Fax	_____ E-mail

Authorized Signature Date

Current Mailing Address

PLEASE REMEMBER TO UPDATE YOUR ADDRESS & PHONE NUMBERS WHEN THERE IS A CHANGE.