



City of Kalispell

OFFICE OF THE CITY MANAGER

Information Memorandum

4/27/2018

1. Parks Department

“Pick Your Park” was held Saturday, April 21 at Lawrence, Woodland, and Begg Parks. Approximately 55 community members volunteered for the two-hour litter clean up. Afterwards volunteers enjoyed pizza donated by Dominos and Pizza Hut.



Urban Forestry is finishing the management of a 90 hazard-tree removal contract, which has been completed with the stumps ground. A large pruning contract is ongoing, as well as a 124 stump grinding contract.

Park restrooms are now open for the season at Lawrence, Woodland, and Lions Parks.

Parks staff took some extra time last week prepping the baseball field at Thompson Memorial Park in time for PeeWee’s annual exhibition game.

On April 19, the Street Tree Committee canvased areas of Kalispell that are lacking in tree canopy. They handed out brochures for the 50/50 cost-share tree program, hoping generate more interest in planting a tree in boulevards.



We have over 525 children from the Flathead Valley participating in our Rookie and Spring Soccer programs starting on April 25. Each day is separated into a 30-minute instructional period focused on passing, dribbling, and shooting, and a 30-minute scrimmage against another team.

Our Reel Fly Women workshop will take place on Saturday, April 28. In this full-day fly fishing workshop, our participants will learn the basics from roll casting to mending while also practicing their fly tying skills. We have volunteers Kim Short from Flathead Women on the Fly and Sterling Tyler from Montana Fly Company that are assisting with the instruction of the workshop.



Staff are at the Woodland Park Pool getting ready for this summer. The Lazy River has been drained and power washed in preparation for painting around the first week in May (weather permitting). The other pools are being power washed later this week. We will begin filling the pools, checking for leaks, and testing boilers in the middle of May. Five of our aquatics staff will be taking a Certified Pool Operator (CPO) course the first weekend in June.

2. Police Department

Earlier this week, SRO Jordan Venezia attended the Life Savers Conference in San Antonio with Wendy Olson of the Safe Kids Safe Communities Coalition. Topics of the conference were:

- Impaired Driving
- Victim Impact Panels
- Virtual Policing (policies and procedures on utilizing social media platforms in law enforcement)
- Building Bridges, community policing
- waxes, oils and concentrates
- Crash Investigation and reconstruction
- Communicating with diverse communities
- Meeting the challenge of legalized marijuana
- Traffic stop tactics, smarter traffic stops

On April 18, Officers David Massie, Jesse Allen, and Tim Cronin, along with Captains Rademacher and Falkner attended a training course in Whitefish dealing with Sovereign Citizens and Extremists groups.

On April 19, K-9 Officer Jason Parce and Cairo visited head start for a presentation.

From April 23-25 KPD officers participated in a Police Vehicle Operation training. Officers trained in emergency driving.

On April 26, KPD officers participated in the annual Special Olympics Torch Run. Officers rode bicycles from Happy's Inn to Les Schwab and then ran from Les Schwab, with Special Olympic athletes, to Lions Park for a BBQ. This is one of the fundraisers KPD participates in for Special Olympics.

On April 27, K-9 Officer Jason Parce attended the Special Olympics Regional Track and Field Competition and Medal Ceremony at Rawson Field.

3. FY19 Budget

The Fiscal Year 2019 proposed budget is being assembled for distribution to the Council. It is anticipated that the budget will be available on the 27th or 28th. Budget workshops are scheduled for May 14 and 15, with May 16 held in case it is needed. These meetings will be at 6PM in Council Chambers.

4. EMS Review

The Center for Public Safety Management has completed a draft report regarding our EMS Service delivery operations and model. We will be holding an EMS subcommittee meeting on Monday, April 30, at 6PM in Council Chambers.

5. Building Department

In April, we issued permits for 12 single-family homes. That will bring the total of new single family/duplex and townhouse units for the year to 21, compared to 20 last year at this time.

The building permit was issued for the new Panera Bread located at 2240 Hwy 93 N. The estimated project valuation is \$850,000.

Staff has had on-going discussions with CHS as they prepare to submit building permits for the grain elevator, fertilizer plant, office/store, and fueling station in the new Glacier Rail Park.

Fire inspectors, earlier this year, began working at the south end of Kalispell, progressing northward. They have now addressed all the businesses south of 13th Street, with the exception of airport properties. These are set to begin next week. All the hotels have had initial inspections as well. In addition, eight short term rental inspections were completed for re-licensing.

6. Planning Department

Multiple items are scheduled for the upcoming planning board agenda. Meadows Edge, a 110 acre proposed PUD located on the northwest corner of Three Mile and West Spring Creek Road is requesting annexation including an initial zoning classification of R-3 with a 3-5 acre section of B-1 neighborhood commercial. The project will include 320 residential units with a combination of single family, 2 and 4 unit townhouses as well as 3-5 acres of neighborhood commercial. School District 5 is requesting 5 separate agency exemption hearings as they propose new gyms to be located at Russell, Peterson, and Elrod Schools as well as a new gym and class room modifications at Flathead High, and class room modifications at Edgerton School. Jeremy Waters has requested a conditional use permit to operate an HVAC business at 707 West Center Street. Finally, the owners of Aspen Creek Subdivision are requesting consideration of a zone change to allow the modification of setbacks throughout their project located on the south side of Three Mile Drive, just west of the Stillwater Road intersection.

7. Human Resources

The Montana Municipal Interlocal Authority (MMIA) reported great news for the City

regarding several of our insurance plans. The latest *Modification Factor Data (MOD) for our Worker's Compensation Insurance has dropped to 0.90, down from 0.92. Additionally, our Liability Insurance MOD factor remains at 0.80. Kalispell continues to do better than the statewide average in both areas. All of this will again lead to a substantial savings in our insurance costs for the coming year.

*A "modification factor" is developed by measuring the difference between the insured's actual past experience and the expected or actual experience of the group/class. This factor may be either a debit or credit and, therefore, will increase or decrease the standard premium in response to past loss experience. When applied to the annual premium, the experience modification produces a premium that is more representative of the actual loss experience of an insured. An employer with average experience has a modifier of 1.0 and would pay the basic annual premium. Employers with poorer loss experience would have modifiers greater than 1.00 and would pay more than basic annual premium. Those with good experience (modifiers below 1.00) will pay less in their annual premium.