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Information Memorandum  
4/30/2021

**1. Parks Department**

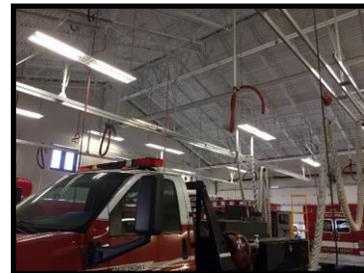
Arbor Day is Friday, April 30, at Woodland Park. The formal ceremony will begin at 9:00am. This year will be a little different as School District #5 3<sup>rd</sup> graders will not be able to attend in person. We will be utilizing a combination of online platforms to still bring them our Arbor Day experience.

Saturday, May 8, volunteers will be collaborating with the Forestry Division to plant trees in the boulevards surrounding Kalispell's homeless shelters. This project is part of a grant the City of Kalispell received from the Montana Department of Natural Resources and Conservation. All are welcome to attend and help, work will begin at the Ray of Hope at 9:00am.

Lots of volunteering has happened recently in our City Parks: Pacific Steal & Recycling recently completed a cleanup around Whitefish Stage and Lawrence Park, students from Linderman Education Center picked up trash along the tracks above Woodland Park, and the Flathead Gymnastics Academy is planning a cleanup of Woodland Park on May 1.

Fire Station 62 recently received a light upgrade. The florescent bulbs were changed to more energy efficient LED bulbs.

Registration for Camp Woodland Summer Day Camp opened on Monday, April 19. After only seven days of registration, we have reached a new registration milestone with 5,133 participant spots filled for the summer already. Part of the increase is due to more room within the program with our new covered areas outside that still meet COVID protocols.



We are still looking for lifeguards at the pool for this season. The Woodland Water Park offers a Red Cross Lifeguard class for those who are not currently certified. The class will be offered June 9-13. Individuals must be 15 years of age by the last day of the lifeguarding class.

Our new Kalispell Parks and Recreation spring/summer activity guide is in development. We should receive the final draft from the printer on April 27. The finished activity

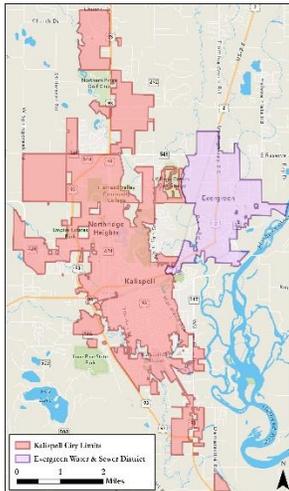
guide will be distributed in the Daily Interlake the last week of April or first week of May.

## 2. Public Works

### Consumer Confidence Report (CCR)

The CCR or Annual Water Quality Report has been completed for 2020. Notices of the report are advertised in the utility bills. The CCR is an annual water quality report the City is required to provide to its customers. This report summarizes information regarding sources used, any detected contaminants, compliance, and educational information. A link to the report can be found on the city website at:

<https://www.kalispell.com/DocumentCenter/View/561/Consumer-Confidence-Report-PDF?bidId=>



### Advanced Wastewater Treatment Plant – Pumper Truck Guide

Kalispell's AWWTP recently dealt with an illicit discharge identified as porta-potty waste. Kalispell's Pretreatment Coordinator has been active working with relevant business and the public to remind and educate on prohibited wastewater discharges within the City of Kalispell and Evergreen Limits. The City of Kalispell's AWWTP and collection system does not accept hauled wastes of any kind. This applies to All pumper trucks that remove waste from Septage Tanks, Car Wash and Automotive Service Sumps, Grease Interceptors (Traps), RV Dump Stations, Portable and Pit Toilets. More information on the Pumper Truck Guide can be found on the city website

<https://www.kalispell.com/DocumentCenter/View/3962/Pumper-Truck-Brochure-PDF>.

## 3. Police Department

Officer Will Appel completed the two week long Legal Equivalency class on April 23 in Helena. The Legal Equivalency course is conducted twice per year and is required for recently hired sworn officers currently employed by an agency that have completed a basic law enforcement academy in another state. This course must be completed within 12 months of hire.

Campus Resource Officer Cory Clarke is working closely with The Center for Restorative Youth Justice (CRYJ), the Flathead County Attorney, Youth Court, and the school district to develop a program to expand on minor offenses being directed to CRYJ. The goal of the program is a more holistic and restorative response to these minor offenses with the goal of accountability while keeping the youth out of the formal

criminal justice system.

Year to Date Calls for service are 10,733, this compares with 10,209 in 2020 and 11,522 in 2019.

Kalispell will play host at the Peace Officers Memorial commemoration on May 15. The event is to recognize the 129 Officers who have died in the line of duty in service to the citizens of Montana. There will be a parade at noon followed by a ceremony at the fairgrounds.

#### **4. Fire Department**

Since the last update, the Kalispell Fire Department has received 165 calls for service. Fire department personnel are transitioning from winter fire operations to spring fire operations, including preparations for vegetation related fires.

Personnel are conducting our Emergency Vehicle Operator Course (EVOC). This includes classroom training and hands on drivers training in a controlled course. Fire department office personnel are completing on-line training and continuing education for their medical coding and billing certifications.

#### **5. Planning Department**

The Kalispell City Planning Board will be holding a work session on two items at their May 11 Meeting:

1. File #KPUD-21-01; and KPP-21-02 – A request from Bison Hill, LLC for the Mountain View Planned Unit Development (“PUD”), which is a Residential PUD overlay on approximately 139 acres of land abutting the north side of Foys Lake Road to the west of the Highway 93 Bypass, along with major preliminary plat approval for Phase 1 of the development. The property was previously annexed with a PUD overlay called Willow Creek, which has since expired. This proposal is for a new PUD by a different applicant. The PUD calls for a total of 407 dwelling units (225 single family lots, 16 cottage lots and 166 townhome lots) along with approximately 49.1 acres of open space and park area. The Phase 1 preliminary plat consists of approximately 21.6 acres with 102 lots (5 single family lots and 97 townhome lots), streets and open space.
2. MOVE 2040 Transportation Plan – Staff will be presenting the DRAFT Move 2040 Transportation Plan to the Board to solicit comments. The work session is an effort to get the Board apprised of the plan as it will be considered by the Board as a Growth Policy amendment in July with a recommendation to the Council. The Move 2040 Transportation Plan will be out for public comment most of the month of May in preparation for a final DRAFT for Council consideration in early fall.

## 6. Building Department

In the last 2 weeks, we have issued permits for 10 single-family homes and 2 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 88, compared to 54 last year at this time.

There have been 76 multi-family housing units issued so far this year. Last year at this time, we had not issued any multi-family housing permits.

There was a total of 134 combined building and/or fire inspections completed in the last 2 weeks.

Residential – 56	Plumbing – 21
Commercial – 16	Mechanical - 16
Electrical – 20	Fire - 5

## 7. Community Development

As grantee, the City submitted quarterly reports for the BUILD grant project constructing the Foys Lake Section at the Kalispell Bypass on April 15. The Montana Department of Transportation is hosting virtual public meetings to provide progress updates and address community questions. The meetings are being moved to 6 pm every other Thursday beginning April 29. To access the dial-in details for each week [click this link](#).

In April, closings were completed on sales of Old School Station Lots 8 and 15. Old School Station Lot 4 is listed on the Multiple Listing Service and to date the City has received an offer for purchase which is expected to go before City Council at an upcoming meeting.

The South Kalispell TIF Traffic Improvement Project is set to be substantially complete April 30. This project constructed roughly two miles of sidewalk along Airport Road to Rankin Elementary School, on 18<sup>th</sup> Street West, 12<sup>th</sup> Street West, and 1<sup>st</sup> Avenue West. The project re-routed 1<sup>st</sup> Avenue West creating 17<sup>th</sup> Street West, built two parking lots and planted grass and trees throughout the project area. The project improves pedestrian and bike safety in area surrounding both Rankin Elementary School and Legends Field.



## 8. Information Services

IT replaced the video storage server and upgraded the software version for the police in car video and body-cam video system. The police in-car video components required an

update to allow the cars to communicate to the new software version. The new server is connected to the City network at 10 Gig which will mitigate delays in playing videos or videos freezing during playback. The old system video data is being migrated to the new server. The data migration process is expected to take up to 2 months as a high amount of data needs to transfer from the old server to the new server.

IT replaced three large multifunction printers (MFP) in Police Records, Public Works and Development Services. The MFP machines support scanning, printing, copying, and faxing. The units are of the same machine class and the supplies can be used across each of the machines.