



Information Memorandum
1/31/2020

1. Police Department

The Kalispell Police Department Detectives Division is working with Kalispell Parks and Recreation to deploy resources and a camera to identify suspects in graffiti in our city parks. Given recent graffiti, extra patrols have been requested.

Year to date calls for service (January 28) are 2597, compared to 2906 in 2019, and 2621 in 2018.

From January 1 to January 28, the Kalispell Police Department had conducted 119 arrest. Arrest are defined as a felony or misdemeanor criminal offense or felony or misdemeanor warrant. That number would also include those cited and released in the field.

Our Major Crime Unit will be conducting training on January 31 in Kalispell. The MCU is an auxiliary voluntary duty. The mission of the team is to search for evidence in larger, more complex, high consequence crime scenes. Duties on the team include but are not limited to, trace evidence, photographer, evidence technician, drawing and sketching, biological evidence, and team leader. Each aspect works closely together to ensure complex scenes are thoroughly documented during the investigation. That documentation is then turned over to the detective in charge of the case for further investigation.

Detectives conducted Sexual and Violent Offender Registry checks in Kalispell on Friday, January 24. 25 registrants were checked with 100% compliance.

2. Planning Department

The Planning Board will hold a public hearing at their February 11 meeting to hear two application requests. The first application is a request from Sandra Sulewski for zoning map amendment at 1260 North Meridian. The subject property is currently R-3 (Residential) and the proposal is to rezone it to B-1 (Neighborhood Business). Most of the properties fronting on North Meridian along the west side of the road are also zoned

B-1. There are no specific development plans for the site at this time. The second application request is for annexation/initial zoning for property owned by MDOT. The subject property is located on the south side of Two Mile Drive between the bypass and Greenbriar Subdivision. The property currently is used for residential purposes and the proposed initial zoning is RA-1 (Residential Apartment). There are no specific development plans for the site at this time. The Planning Board will forward recommendations for the two requests to the Council for their consideration at the March 2 regular meeting.

3. Building Department

In the last 2 weeks, we have issued permits for 1 single-family home and 7 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 15, compared to 0 last year at this time. At the end of 2019 the building department had issued permits for a total of 84 Multi-family units. At this time for 2020 we have not issued any permits for Multi-family units. However, there are currently two large Multi-family projects under review; The Crossings located on Two Mile drive which would contain 324 units on full build out and Frontier Village located at Treeline Drive which would contain 126 units at full build out.

There were a total of 76 building inspections completed in the last 2 weeks.

| | |
|------------------|----------------|
| Residential – 30 | Plumbing - 7 |
| Commercial – 8 | Mechanical - 7 |
| Electrical – 4 | Fire - 20 |

4. Community Development

Mission Mountain Railroad has officially put into service the crossing signals at the north east end of Glacier Rail Park as of January 21. This was the final task required for the Rail Park to be fully operational.

The City is moving forward with WGM on the South Kalispell Traffic Improvement Project at Airport Road. The next steps will involve the creation of bid documents with the project expected to be available for bid in March, contractor selection in May, and construction anticipated to begin June 2020.

5. Public Works

Big Sky Watershed Corps Member

The Flathead Basin Commission and the City of Kalispell have recently teamed together to collaborate on a multi-year project to improve local water quality. The Flathead Basin Commission is interested in addressing non-point source pollution, including stormwater. The City of Kalispell's Environmental Specialist, Casey Lewis oversees the City's



stormwater program, including compliance with their state stormwater permit. By teaming and utilizing the resources available to each organization, a comprehensive stormwater inventory can be conducted for the Flathead Basin by a Big Sky Watershed Corps (BSWC) Member.

The City of Kalispell Public Works Department and the Flathead Basin Commission have recently recruited Emily Henry as their BSWC Member. The Flathead Basin Commission provides funding for the BSWC member while the City of Kalispell hosts and oversees the BSWC Member in the Public Works Department. The work of the BSWC Member will help Kalispell meet their Montana DEQ Municipal Separate Storm Sewer System (MS4) permit.

Yearly Production Water and Wastewater

The City records daily, monthly, and annual production and treatment quantities for water and wastewater flows. In 2019, 1,381 million gallons (MG) of water were produced, with an average production per day of 3.77 MG. On the flip side, 1,019 MG of wastewater was treated, with a daily average of 2.79 MGD. As a comparison, below is a table with past annual production and treatment quantities.

| Yearly Water Production and Wastewater Treatment Summary | | |
|---|------------------------------|----------------------------------|
| Year | Water Production (MG) | Wastewater Treatment (MG) |
| 2019 | 1,381 | 1,019 |
| 2018 | 1,482 | 1,042 |
| 2017 | 1,526 | 1,108 |
| 2016 | 1,356 | 1,013 |
| 2015 | 1,490 | 992 |

6. Fire Department

Since the last update, the Kalispell Fire Department has received 180 Calls for service.

The fire department was successful in receiving a grant award from Firehouse Subs Public Safety Foundation for the purchase of 8 sets of turnouts. Turnouts are our primary line of defense when fighting fire. They provide a thermal barrier, moisture barrier, and an outer shell. The thermal liner provides most of the thermal protection from ambient heat (the more thermal protection, the longer it will take for the firefighter to feel the heat). In a structure fire we can encounter temperatures of a few hundred degrees Fahrenheit up to the point of flash over which averages at 1800 degrees Fahrenheit. The moisture barrier protects the firefighter from water and NFPA “common liquids” (chlorine, battery acids, aqueous film forming foam, gasoline, hydraulic fluid, and antifreeze fluid) and is also tested for resistance to blood borne pathogens. It also assists with protection from steam burns which are frequently encountered during a fire fighting event. The purpose of the outer shell is to protect the firefighter from direct flame while providing abrasion and tear resistance and some thermal protection. The grant award

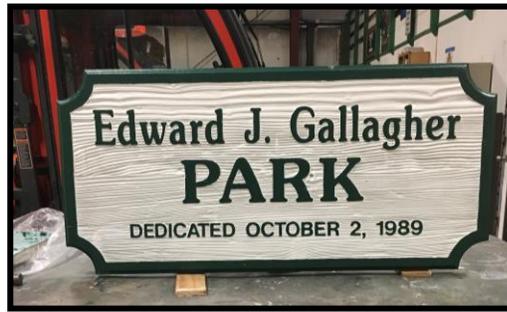
amount of nearly 19,000 dollars will allow us to purchase 8 sets of these turnouts to replace current gear that is nearing end of useful life.

7. Parks and Recreation

The last day of Christmas tree pickup was Saturday January 25. This process is aided by the significant work of volunteers that spent weekends picking up trees throughout our community. Our forestry crews have begun the process of mulching the trees to be used in landscape projects.

Staff from both the Parks and Urban Forestry divisions attended the Association of Montana Turf, Ornamental, and Pest Professionals conference January 22-24. Education focused on turf and tree management.

Crews have been making repairs to park signs and painting picnic tables as time has allowed this winter. We are also working with KPD on recent vandalism in the parks.



Kalispell Parks and Recreation is hosting our annual Valentine's Day Dance on Saturday, February 8, from 7pm-9pm at the Linderman Education Center Gym. Able Body and Kalispell Public Schools are our primary sponsors for this year's event. We are excited for Mike Hammer from KOFI Radio to DJ the dance again this year. Attendees will also have a chance to win free raffle items such as free adult lift passes from Blacktail Mountain Ski Area or a gift basket from Park Side Credit Union.



We've seen increases in youth winter sports participation this year with both our Kalispell Kickers indoor soccer and Little Squirts preschool basketball programs. Participation is up over 40% in both programs compared to last year. We believe the increases in participation can be attributed to opening registration in the Kalispell Kickers to preschool age for the first time as well as increased social media marketing.



8. City Clerk/Communications Manager

The City Clerk is coordinating with Public Works regarding the mailing of approximately 9,000 notices to city property owners to notify them of an open house on February 18, 2020, from 11:00 a.m. – 1:30 p.m. and 5:00 p.m. - 6:30 p.m. in the Council Chambers at City Hall, and an upcoming public hearing on March 2, 2020, regarding the Council's intent to consider adjustments to the utility rates and regulations and impact fees. A note about the public hearing will also be placed on the February utility bills.

The City Clerk is also coordinating with Public Works and KLJ Engineering to promote several upcoming listening sessions to provide the public an opportunity to share input on needs, issues, ideas and strengths regarding transportation in the Kalispell area for a Transportation Plan update – titled Move 2040. The listening sessions will take place February 12, from 6 p.m. to 7:30 p.m., February 13, 9 a.m. to 10:30 a.m., and 5:30 p.m. to 7 p.m., at the Kalispell Chamber of Commerce, 15 Depot Park Road. Outreach also includes a project website and a [mapping survey](#) at kalispellmove2040.com.

9. IT Department

IT staff are preparing for the Office 365 email migration which will occur Friday 1/31 from 5PM to Saturday 2/1 at 5PM. Email will not be accessible during this time and will also likely experience inconsistencies during the week of 2/3 – 2/7.