



Information Memorandum
10/18/2019

1. Police Department

Officer Dennis Peterson attended the Bill Blowers handgun instructor school at NW Shooter on October 16 and 17.

Sgt. Jordan Venezia attended the Montana Violent Crime Investigators Conference in Missoula October 7-11. The conference concentrated on large-scale homicide events. Some of the high profile incidents covered include the Dallas Police Shoot-Out, Las Vegas open air venue active shooter, and the Texas Church shooting. This year included an 8 hour block covering interview and interrogation as well as touching on the topic of courtroom testimony.

Sgt. Brooks and Officers Fowler, Gray and Smith attended Street Crimes training held at FVCC on October 1 and 2.

Sgt. Haag, Officer Allen, Cronin, Support Staff Karen Durado, Jerie Betschart, and Jan Lyons attended Human Trafficking Training in Kalispell on October 4.

Current calls for service (October 16) are 29,123, compared to 27,709 in 2018, and 26,958 in 2017.

2. Fire Department

Since the last update, the Kalispell Fire Department has received 149 calls for service. Of those 149 calls, we saw an increase (5 incidents) in structure or building fires as both the primary response, and also as a mutual aid partner.

Last week was the official week of Fire Prevention Week 2019. As mentioned in the previous update, fire department staff had scheduled multiple events for outreach fire safety training to our community. We continue these efforts into this week providing additional educational outreach opportunities. An estimated 1000 students have attended these outreach trainings.

3. Public Works

2019 Street and Alley Restoration Projects

All of the major pavement preservation projects have been completed for this year.

Below is a table summarizing the completed projects:

LOCATION	RESTORATION PROJECT
City Shops	Reconstruct Shop Complex Parking
200 Block of 4 th Street E	Mill and Overlay
7 th Avenue E (6 th Street E to 7 th Street E)	Mill and Overlay
7 th Avenue E (10 th Street E to 14 th Street E)	Mill and Overlay
8 th Avenue E (10 th Street E to 14 th Street E)	Mill and Overlay
Belmar Drive & N Belmar Drive	Mill and Overlay
Conrad Drive (College Ave to Woodland Dr)	Water Project - Overlay
E Oregon Street (Main St to 4 th Ave EN)	Mill and Overlay
Glacier Commons	Mill and Overlay by LHC
Grandview Drive	Overlay City of Kalispell & Knife River
Village Greens	LHC Mill and City Overlay
West Evergreen Hill	Repairs and Overlay Sections
Silverbrook Estates	Chip Seal Resurfacing
Mountain Vista Estates	Chip Seal Resurfacing
7 th Street West	State Mill and Overlay/Chip Seal
7 th Avenue West	State Mill and Overlay/Chip Seal
Meridian Road	State Mill and Overlay/Chip Seal
Center Street (2 blocks)	State Mill and Overlay/Chip Seal
Alley Paving 12 Blocks	<ul style="list-style-type: none"> ■ 7th Avenue E & 12th Street E ■ 1000 Block of 8th Alley W ■ 900 Block of 8th Alley W ■ 800 Block of 8th Alley W ■ 400 Block of 5th Alley W ■ 300 Block of 4th Alley E ■ 400 Block of 6th Alley E ■ 1000 Block of 9th Alley E ■ 900 Block of 9th Alley E ■ 800 Block of 9th Alley E

Ashley Creek

Ashley Creek temperature and flow monitoring began July 1, 2019, as required by the DEQ discharge permit and the Ashley Creek Temperature TMDL. Temperature and flow monitoring is required to take place annually from July through September for 3 to 5 years (dependent on DEQ's review and approval of the monitoring results). This is the fourth year the temperature has been collected. A report analyzing the temperature effects of the WWTP's discharge on Ashley Creek will be completed this fall and submitted to DEQ for review and approval. Data collected over the past four years will be modeled and evaluated in an effort to understand WWTP discharge temperature impacts to Ashley Creek during seasonal low-flow periods.

4. Human Resources

Human Resources coordinated the annual city employees and their dependents free flu clinic on Wednesday with the Flathead County Health Department. The participation was down slightly from last. Below is the breakdown over the last three clinics.

2019:

- 70 total
- 55 employee
- 15 spouse/children

2018:

- 83 total
- 70 were employee
- 13 spouse/children

2017:

- 47 total
- 40 were employee
- 7 spouse/children.

5. Information Services

IT staff attended local government IT meetings to discuss upcoming changes to Endpoint Security, Multifactor Authentication (MFA), and the end of support for Windows 7. IT staff are working to acquire the new anti-virus/endpoint security software and will be replacing the existing products by the end of the calendar year. IT staff are actively implementing MFA for employee email accounts. The second form of authentication to access email allows the strong protection against the account from being hacked or compromised as city email accounts are being targeted.

IT staff held general IT training starting with the fire department. Windows 10 has a different appearance and the changes make it harder to find commonly used items. The IT training will be offered to other departments in the coming weeks/months. The training is a good opportunity for staff to ask IT questions.

The IT department started the IT Shining Star award. The award will be given to staff who practice good cyber security. IT staff will give the award in recognition for someone exhibiting cyber security precautions. The cyber security precautions help protect the City network.

6. Building Department

In the last 2 weeks, we have issued permits for 5 single-family homes and 6 townhomes. That will bring the total of new single-family/duplex and townhouse units for the year to 124, compared to 110 last year at this time. Multi-family units for the year remain at 80.

Last year at this time we had issued permits for 66 multi-family units.

The permit was issued for the new Payne West building located at 165 Timberwolf Parkway. The project is valued at \$3,000,000.

7. Planning Department

Staff will hold an open house on the draft Kalispell Bike and Pedestrian Plan this Friday, October 18, from 4-7 PM at Wheaton's Cyclery. To date, we have received over 300 responses from our public survey on the draft plan.

8. Community Development

The Supplemental Environmental Assessment addressing the Complete Streets portion of the Trail project was approved by Federal Rail Administration. We are in the process of advertising for the 30 day public comment cycle to begin Monday, October 21.