



Information Memorandum

8/16/2019

1. Police Department

The Kalispell Police Department conducted written and physical testing for new officers on August 13. A total of 28 individuals tested. Through the testing process, 10 candidates have been identified and will go through an extensive background investigation. Interviews are scheduled for early November.

The FBI HRT (Hostage Rescue Team) coordinated with the KPD and brought a one day negotiations training to the Kalispell Police Department. All four members of the KPD negotiations team were able to attend.

The Kalispell Special Response team has continued monthly training with the Flathead County Sheriff's team. This effort has paid dividends by improving communications among teams, providing a higher level of safety, and sharing training resources.

Year to date, the Kalispell Police Department has responded to 22,680 calls for service. This is an increase of 1,243 over 2018, and 2,198 over 2017.

2. Building Department

In the last 2 weeks, we have issued permits for 4 single-family homes. This brings the total of new single-family/duplex and townhouse units for the year to 78, compared to 65 last year at this time. Multi-family housing units remains at 32 units for the year. Last year at this time we had issued permits for 66 apartment units.

3. Planning Department

Planning and Community Development staff have a booth at the Flathead County Fair this week. Our focus will be to increase awareness of the 30% design for the Core Area Trail, keep the community updated on the status of the Core Area Trail project and to start conversations on the draft bike and pedestrian trail plan for greater Kalispell.

The Planning Board met on Tuesday August 13 and heard a request by Town Pump Inc. for a zoning map amendment application for 4.6-acres of land for property they own on the southwest corner of Cemetery Road and US 93 South. The requested zone change would rezone the portion of the property currently zoned B-2 to B-2/PUD, so that the entire property is encompassed by the PUD zoning overlay. The zone change is being requested so Town Pump can construct a new convenience store and casino on the subject property, which would allow for the demolition of the existing facility. The current casino is non-conforming and if closed or moved cannot be legally rebuilt. Town Pump is pursuing a PUD to allow the casino to be rebuilt several hundred feet west while incorporating their new design concepts similar to the facility at US 93 North and West Reserve across from Home Depot. The planning board unanimously recommended approval of the request based on a series of conditions intended to improve architecture, landscaping, signage and screening at that intersection to better reflect the entrance to Kalispell and match the other two corners where Toyota and Green Nissan/Hyundai are located. In addition, the two adjacent billboards on site would be conditioned to be removed.

4. Public Works

Shop Complex Pavement and Drainage Restoration Project

The Shop Complex Pavement and Drainage Restoration Project was completed in July 2019. This project included the replacement of the degraded asphalt surface inside the fenced area of the City Shop Complex, improved drainage to eliminate building flooding, and the installation of new stormwater quality treatment devices. This was a collaborative project including City engineering for the design and construction support, private contractor installation for the stormwater conveyance and treatment portions, and the Street Maintenance crew performed the final grading and paving of the complex.



Solid Waste Department and GIS

Over the past several months, staff have been collecting GIS information for solid waste containers including size, location, and numbers. The information will support staff's ability to track, assess, and develop service routes for Kalispell customers. The figure provided is the Solid Waste Department's GIS information as of 8/8/2019.

- 2,766 - 100 gallon roll out residential containers (Red on Map).
- 1,253 - 300 gallon alley / commercial containers (Tan on map).
- 127 - 400 gallon ally / commercial containers (Brown on map).
- 138 - 2 yard rear load commercial green bin containers (Green on map).



5. Parks Department

Forestry crews have completed the pruning of 9th Avenue West and are focusing on stump grinding. On August 1, the Street Tree Committee canvassed neighborhoods, placing reminders to water newly planted trees on their adjacent boulevards. A wind event on August 10 caused branches to come down throughout the city and required several days of clean-up efforts.

Work continues on the larger playground at Woodland Park. The playground is currently at 70% of completion.



With summer winding down, the staff at Camp Woodland are celebrating their final week of summer camp with Pirate Week. Besides the many pirate-themed games and crafts scheduled throughout the week, the campers get to enter their own pirate ship into the fair parade. The theme this year is Capture Montana's Best Days of Summer.

The Woodland Water Park closes for the season on Sunday, August 18. We have two final events scheduled before we close. First, we will host our last story time of the summer on Friday, August 16, at 10:30am. This partnership with Imagine If Library has been popular with over 100 children and parents attending each event. And finally, we will be hosting our annual Paws Splash Bash event. On Sunday after our last open swim, we open the pool to the dogs with all the proceeds going towards improvements to the Begg Dog Park.



6. Fire Department

Since the last update, the Kalispell Fire Department staff have received 152 calls for service.

This week, fire and building department staff have been working in conjunction with the fairgrounds officials, Flathead Search and Rescue members, and the Flathead County Sheriff's Posse members in preparing services for this year's fair events. This entails making sure that fire lanes are open, fire extinguishers are readily available, and other fire service features are being utilized correctly. Department planning is also ongoing for the response procedures when there is a critical event that occurs during fair time.

Also this week, the entire fire department staff will be taking part in environmental training encompassing the city's policies in regards to DEQ standards for stormwater

runoff and protecting our waterways. This is being presented by the City of Kalispell's Environmental Specialist Casey Lewis.

7. Information Services

The new Cityworks server has been built and is being used for municipal services.

IT staff are working to remove/replace/rebuild existing Windows 7 computers.

The old web server was fully decommissioned and all services are running on the new web server.

A power outage impacted IT services and servers. IT staff are tracking what happened and taking actions to minimize impacts of future power outages.

8. City Clerk/Communications

The City Clerk has been assisting the Planning Department in the creation and dissemination of a [survey](#) to gather public input for the development of a Pedestrian and Bicycle Plan for the City of Kalispell. Community and Economic Development staff have been supported in their efforts to talk with the public about the ongoing design of the planned Kalispell Trail. The City Clerk met with Public Works staff to plan upcoming public outreach efforts for water and sewer rate discussions.