



Information Memorandum
8/31/2018

1. Parks and Recreation

Parks crews have almost completed the new gravity rail feature at Thompson Memorial Park. Once edging and fall surfacing are complete and the swing/chair is installed, the circular zip line will be ready for the public.



Forestry has been working on the trees around Hedges school. They are raising canopies, pruning, and removing hazard trees prior to the start of school.

KYAC staff have been working on replacing failed irrigation heads. The sports complex has an estimated 1,500 sprinkler heads distributed over 138 acres. Field staff have also been preparing for next season by adding infield mix to Babe Ruth, majors, and minors pods, as well as adding infield mix and clay to the mounds in order to reshape them. Later this week, staff will begin painting lines for fall soccer and football.

This past year, we have introduced 16 new recreation programs and special events that we are planning to offer again in 2019. Our most attended programs were our family rock climbing night at Rockfish Climbing Gym with 110 participants and Shakespeare in the Park with 467 participants.



We have experienced an increase in participation within our existing recreation and youth programs. Camp Woodland Summer Day Camp had 4,777 participants, averaging 97.5 kids per day (program capacity is 100 participants per day). Our Skyhawk's Sports Camps also saw a 28% increase in participation this summer due to the fact we added 3 additional weeks of programming.

Recreation Programmer, Tiffany Musgrove has recently joined our Parks and Recreation team as our new Recreation Programmer. Originally from Kalispell, she has spent the last 10 years in Texas, California, and Oregon in a variety of programming and educational positions.

2. Information Services

The City's email accounts have new protection against malware and phishing attempts, quarantining messages that are identified as such.

IT staff are updating website certificates issued prior to December 1, 2017. On September 13, 2018, internet browsers like Google Chrome, Mozilla Firefox and Apple Safari will display a security warning on websites saying the site is not secure if the site uses a certificate issued prior to December 1, 2017. Certificates issued prior to December 1, 2017, will continue to encrypt website data prior to the certificate expiration date but the site not secure message will be displayed.

City IT staff worked with school IT staff to prepare our School Resource Officers capabilities. In advance of the new school year, computers were updated at FVCC, KMS, and GHS. IT staff updated software in patrol cars so the remote access continued to be operational.

3. Fire Department

Since the last update, the Kalispell Fire Department has received 148 calls for service.

As part of the in-service procedures for the new fire pumper, department staff are in the process of training and testing for The International Fire Service Accreditation Congress (IFSAC) certification for fire apparatus Driver/Operator. This certification follows national standards relative to the job performance requirements for Kalispell Fire Department Engineer. This will be a project that will likely take several months to complete.

Fire department and building staff recently met with the school district personnel to review requirements for emergency planning and exiting according to adopted fire code in regards to active construction operations during the school year. Schools will implement any necessary changes to the exiting plans during their back to school fire drills and emergency training scenarios.

4. Public Works

Secondary Digester Project

The secondary digester rehabilitation project is at substantial completion for this construction season, to date one of the digester lids has been recoated and placed back inside of the tank and the inside of the TWAS tank has been recoated. The contractor will return next summer to complete the rehabilitation on the remaining secondary digest tank.

2018 Street and Alley Restoration Projects

A majority of the pavement preservation projects have been completed. Below is a table summarizing the completed projects and remaining projects anticipated to be completed this summer or next spring.

Location	Restoration Projects	Completed
East Nevada - 1st Ave East to 2nd Ave East	Reconstruction	Yes
Palmer Drive and West Nicklaus	Mill and Overlay	Yes
Buffalo Stage Road	Mill and Overlay	Yes
Pheasant Run and Stillwater Lane	Mill and Overlay	Yes
Husky Street	Mill and Overlay	Yes
8th Street West	Mill and Overlay	Yes
5th Street East	Reconstruct	No
6th Street East	Reconstruct	No
3rd Avenue East North	Mill and overlay	Yes
1st Ave East	Mill and Overlay	Yes
9th Street East	Reconstruction	No
Alley Paving	<ul style="list-style-type: none"> • 6th Alley East - 1300 block • 7th Alley East - 800, 1200, 1300 Block • 8th Alley East - 800, 1000 Block • 8th Alley West - 800, 900, 1000 block 	Yes-5 blocks

5. Community Development

The Glacier Rail Park project is expected to be at substantial completion October 2018, roughly three months ahead of schedule. The Glacier Rail Park Grand Opening is scheduled for Friday, October 5, 2018.



6. City Clerk/Communications

The City Clerk has been assisting with public outreach for the Kalispell Trail and Complete Street Project with the Community and Economic Development Department. A survey was created and has been made available to the public at various community events to gauge the effectiveness of public outreach efforts for the project and learn how people prefer to receive news from the city.

The new city Instagram page has reached 539 followers so far and is steadily growing. Analytics on the city Facebook page list 84,260 people reached during the month of August with 25,820 post engagements and an increase of 133 followers for a total of 4,695 followers.