



KALISPELL CITY PLANNING BOARD & ZONING COMMISSION
MINUTES OF REGULAR MEETING
May 14, 2019

CALL TO ORDER AND ROLL CALL	The regular meeting of the Kalispell City Planning Board and Zoning Commission was called to order at 6:00 p.m. Board members present were Chad Graham, Doug Kauffman, Kurt Vomfell, Joshua Borgardt, George Giavasis & Ronalee Skees. Rory Young was absent. Jarod Nygren, Tom Jentz and PJ Sorensen represented the Kalispell Planning Department.
APPROVAL OF MINUTES	Giavasis moved and Vomfell seconded a motion to approve the minutes of the April 9, 2019 meeting of the Kalispell City Planning Board and Zoning Commission.
VOTE BY ACCLAMATION	The motion passed unanimously on a vote of acclamation.
PUBLIC COMMENT	None.
SPECIAL COMMENT FROM BOARD PRESIDENT CHAD GRAHAM	Graham advised that staff would be presenting the staff reports for each agenda item and that public comment will be taken; however at the end of public comment both agenda items will be continued to a special meeting scheduled for Wednesday, May 22, 2019 at 6pm in the council chambers.
KPP-19-01 – SNOWLINE SUBDIVISION PRELIMINARY PLAT	File # KPP-19-01 – A request from the Montana Department of Natural Resources for a major subdivision to be known as Snowline. The request would subdivide an 8.3-acre piece remaining tract land into 1 lot.
STAFF REPORT	Jarod Nygren representing the Kalispell Planning Department reviewed Staff Report #KPP-19-01. Staff recommends that the Kalispell City Planning Board and Zoning Commission continue staff report #KPP-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
BOARD DISCUSSION	None.
PUBLIC HEARING	None.
MOTION	Kauffman moved and Borgardt seconded a motion that the Kalispell City Planning Board and Zoning Commission continue staff report #KPP-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
BOARD DISCUSSION	None.
ROLL CALL	The motion passed unanimously on a vote of acclamation.
BOARD MEMBER SEATED	Kauffman recused himself because he has family ties with the Stutzman Annexation.
KA-19-01 – STUTZMAN ANNEXATION	File #KA-19-01 – A request from Timothy and Naomi Stutzman to annex a 2.8-acre parcel in the city and zone the land R-4 (Residential) upon annexation.
STAFF REPORT	Jarod Nygren representing the Kalispell Planning Department reviewed Staff Report #KA-19-01.

	Staff recommends that the Kalispell City Planning Board and Zoning Commission continue staff report #KA-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
BOARD DISCUSSION	None.
PUBLIC HEARING	None.
MOTION	Vomfell moved and Skees seconded a motion that the Kalispell City Planning Board and Zoning Commission continue staff report #KA-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
BOARD DISCUSSION	None.
ROLL CALL	The motion passed unanimously on a vote of acclamation.
BOARD MEMBER RE-SEATED	Kauffman re-seated.
OLD BUSINESS	None.
NEW BUSINESS	None.
ADJOURNMENT	The meeting adjourned at approximately 6:10pm.
NEXT MEETING	The next meeting of the Kalispell Planning Board will be on Tuesday, June 11, 2019 at 6:00 p.m. and is located in the Kalispell City Council Chambers, 201 1 st Ave East.


 Chad Graham
 President


 Kari Hernandez
 Recording Secretary

APPROVED as submitted/amended: 7-4-19