



Planning Department
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October 7, 2019

Jackola Engineering
Attn: Toby McIntosh
2250 HWY 93 South
Kalispell, MT 59901

RE: Kalispell North Town Center, Phase 3 – Application Element Review

To whom it may concern:

The City of Kalispell Planning Department received the major subdivision application, entitled Kalispell North Town Center, Phase 3, located near the intersection of Cascade Loop and Lincoln Street, for review on September 30, 2019. I am writing to inform you that the application materials have been preliminarily reviewed, and it has been determined that all of the required elements were submitted along with the application, however, we will need the original signed application in order to continue review.

In the meantime, staff will begin its sufficiency review of the materials to determine if the materials are sufficiently detailed to allow staff to conduct a complete review and prepare a recommendation to the Planning Board. This review will take no longer than fifteen working days. I will follow up regarding the results of this review.

The proposal has been scheduled for a public hearing on November 12, 2019 at 6:00 PM, with the Kalispell Planning Board. It is customary that the applicant or their representative to attend the hearing to explain their proposal to the Board and answer any questions that may arise.

If you have any questions, please let me know.

Yours truly,

Jarod Nygren
Kalispell Planning Department