

**KALISPELL CITY PLANNING BOARD & ZONING COMMISSION  
MINUTES OF REGULAR MEETING  
May 14, 2019**

<b>CALL TO ORDER AND ROLL CALL</b>	The regular meeting of the Kalispell City Planning Board and Zoning Commission was called to order at 6:00 p.m. Board members present were Chad Graham, Doug Kauffman, Kurt Vomfell, Joshua Borgardt, George Giavasis & Ronalee Skees. Rory Young was absent. Jarod Nygren, Tom Jentz and PJ Sorensen represented the Kalispell Planning Department.
<b>APPROVAL OF MINUTES</b>	Giavasis moved and Vomfell seconded a motion to approve the minutes of the April 9, 2019 meeting of the Kalispell City Planning Board and Zoning Commission.
<b>VOTE BY ACCLAMATION</b>	The motion passed unanimously on a vote of acclamation.
<b>PUBLIC COMMENT</b>	None.
<b>SPECIAL COMMENT FROM BOARD PRESIDENT CHAD GRAHAM</b>	Graham advised that staff would be presenting the staff reports for each agenda item and that public comment will be taken; however at the end of public comment both agenda items will be continued to a special meeting scheduled for Wednesday, May 22, 2019 at 6pm in the council chambers.
<b>KPP-19-01 – SNOWLINE SUBDIVISION PRELIMINARY PLAT</b>	File # KPP-19-01 – A request from the Montana Department of Natural Resources for a major subdivision to be known as Snowline. The request would subdivide an 8.3-acre piece remaining tract land into 1 lot.
<b>STAFF REPORT</b>	Jarod Nygren representing the Kalispell Planning Department reviewed Staff Report #KPP-19-01.  Staff recommends that the Kalispell City Planning Board and Zoning Commission continue staff report #KPP-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
<b>BOARD DISCUSSION</b>	None.
<b>PUBLIC HEARING</b>	None.
<b>MOTION</b>	Kauffman moved and Borgardt seconded a motion that the Kalispell City Planning Board and Zoning Commission continue staff report #KPP-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
<b>BOARD DISCUSSION</b>	None.
<b>ROLL CALL</b>	The motion passed unanimously on a vote of acclamation.
<b>BOARD MEMBER SEATED</b>	Kauffman recused himself because he has family ties with the Stutzman Annexation.
<b>KA-19-01 – STUTZMAN ANNEXATION</b>	File #KA-19-01 – A request from Timothy and Naomi Stutzman to annex a 2.8-acre parcel in the city and zone the land R-4 (Residential) upon annexation.
<b>STAFF REPORT</b>	Jarod Nygren representing the Kalispell Planning Department reviewed Staff Report #KA-19-01.

	Staff recommends that the Kalispell City Planning Board and Zoning Commission continue staff report #KA-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
<b>BOARD DISCUSSION</b>	None.
<b>PUBLIC HEARING</b>	None.
<b>MOTION</b>	Vomfell moved and Skees seconded a motion that the Kalispell City Planning Board and Zoning Commission continue staff report #KA-19-01 to a special meeting on May 22, 2019 because the adjoining landowners were not notified within the required 15-day period.
<b>BOARD DISCUSSION</b>	None.
<b>ROLL CALL</b>	The motion passed unanimously on a vote of acclamation.
<b>BOARD MEMBER RE-SEATED</b>	Kauffman re-seated.
<b>OLD BUSINESS</b>	None.
<b>NEW BUSINESS</b>	None.
<b>ADJOURNMENT</b>	The meeting adjourned at approximately 6:10pm.
<b>NEXT MEETING</b>	The next meeting of the Kalispell Planning Board will be on Tuesday, June 11, 2019 at 6:00 p.m. and is located in the Kalispell City Council Chambers, 201 1 <sup>st</sup> Ave East.

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Chad Graham  
President

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Kari Hernandez  
Recording Secretary

APPROVED as submitted/amended: