



CITY COUNCIL **DRAFT** MEETING MINUTES

TUESDAY, September 8, 2020, at 7:00 p.m.

This meeting was conducted via video conferencing so as to provide an environment that will comply with the Governor's Phase II COVID-19 Directive. Public comment was provided via email to publiccomment@kalispell.com and was available verbally during the video conference with pre-registration at: https://us02web.zoom.us/webinar/register/WN_Fqmva_mxRj-hIFO6lGW8pg

A. CALL TO ORDER
[07:00:57 PM \(00:00:47\)](#)

B. ROLL CALL

[Mayor - Mark Johnson: Present](#)
[Council Member - Kari Gabriel: Present via video](#)
[Council Member - Sandy Carlson: Present via video](#)
[Council Member - Sam Nunnally: Present via video](#)
[Council President - Chad Graham: Present via video](#)
[Council Member - Ryan Hunter: Present via video](#)
[Council Member - Tim Kluesner: Present via video](#)
[Council Member - Sid Daoud: Present via video](#)
[Council Member - Kyle Waterman: Present via video](#)

Staff present included City Manager Doug Russell, City Attorney Charles Harball, Deputy City Clerk Judi Funk, Community Development Services Director Jarod Nygren, Senior Planner P.J. Sorensen, Information Technology Director Erika Billiet, and Finance Director Rick Wills.

C. PLEDGE OF ALLEGIANCE
[07:02:15 PM \(00:02:05\)](#)

D. AGENDA APPROVAL
[07:02:41 PM \(00:02:31\)](#)





Motion and Vote to approve the agenda as submitted.

[Council Member - Kyle Waterman: Motion](#)
[Council Member - Sandy Carlson: 2nd](#)
[Mayor - Mark Johnson: Approve](#)
[Council Member - Kari Gabriel: Approve](#)
[Council Member - Sandy Carlson: Approve](#)
[Council Member - Sam Nunnally: Approve](#)
[Council President - Chad Graham: Approve](#)

[Council Member - Ryan Hunter: Approve](#)
[Council Member - Tim Kluesner: Approve](#)
[Council Member - Sid Daoud: Approve](#)
[Council Member - Kyle Waterman: Approve](#)
The motion passed unanimously on voice vote.

E. CONSENT AGENDA
07:03:18 PM (00:03:08)

All items listed on the consent agenda will be accepted by one motion. If a council member desires to discuss an item separately, the item can be removed from the consent agenda by motion.

1. [Council Minutes – August 17, 2020](#)  
2. [Award Professional Services Agreement to A&E Architects for Historic Downtown Design Standards](#)  
This item would award A&E Architects an agreement to provide planning and architecture services for the creation of design standards.

Public Comment

Mayor Johnson opened public comment, seeing none, he closed public comment.

Motion and Vote to approve the consent agenda as submitted.

[Council President - Chad Graham: Motion](#)
[Council Member - Kari Gabriel: 2nd](#)
[Mayor - Mark Johnson: Approve](#)
[Council Member - Kari Gabriel: Approve](#)
[Council Member - Sandy Carlson: Approve](#)
[Council Member - Sam Nunnally: Approve](#)
[Council President - Chad Graham: Approve](#)
[Council Member - Ryan Hunter: Approve](#)
[Council Member - Tim Kluesner: Approve](#)
[Council Member - Sid Daoud: Approve](#)
[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on voice vote.

F. COMMITTEE REPORTS – None.

G. PUBLIC COMMENT
07:04:41 PM (00:04:31)



Persons wishing to address the council were asked to provide public comment via email to publiccomment@kalispell.com or verbally during the online meeting. Mayor Johnson called for public comment, seeing none, he closed public comment.

General public comment received between September 3, 2020 and September 9, 2020 can be found at the following link (Right click to open)

<https://time.ci.kalispell.mt.us/WebLink/Browse.aspx?id=134299&dbid=0&repo=Kalispell>
[1](#)

H. REPORTS, RECOMMENDATIONS, AND SUBSEQUENT COUNCIL ACTION

Persons wishing to address the council on individual agenda items could send their comments via email to publiccomment@kalispell.com or verbally during the online meeting by registering at: https://us02web.zoom.us/webinar/register/WN_Fqmva_mxRj-hIFO6lGW8pg

1. [Resolution 5996 – Resolution of Intent - Budget Amendment for BaRSAA](#)  

This resolution notifies the public of the intent to amend the Bridge and Road Safety and Accountability fund and calls for a public hearing on September 21, 2020.

[07:05:22 PM \(00:05:12\)](#)

City Manager Russell provided the staff report on this item.

Public Comment

Mayor Johnson opened public comment, seeing none he closed public comment.

Motion and Vote to approve Resolution 5996, a resolution of intent calling for a public hearing to amend the bridge and road safety and accountability act special revenue fund budget of the City of Kalispell, Montana, as set forth in the 2019-2020 budget adopted by the City Council.

[Council Member - Tim Kluesner: Motion](#)

[Council Member - Kari Gabriel: 2nd](#)

[Mayor - Mark Johnson: Approve](#)

[Council Member - Kari Gabriel: Approve](#)

[Council Member - Sandy Carlson: Approve](#)

[Council Member - Sam Nunnally: Approve](#)

[Council President - Chad Graham: Approve](#)


[Council Member - Ryan Hunter: Approve](#)

[Council Member - Tim Kluesner: Approve](#)

[Council Member - Sid Daoud: Approve](#)

[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote.

2. [Resolution 5997 – Resolution of Intent - Budget Amendment – Community Development Misc. Fund](#)  

This resolution notifies the public of the intent to amend the Community Development Miscellaneous Special Revenue Fund and calls for a public hearing on September 21, 2020.

City Manager Russell provided the staff report on this item.

Councilor Daoud asked questions of staff.

Public Comment

Mayor Johnson opened public comment, seeing none he closed public comment.

Motion and Vote to approve Resolution 5997, a resolution of intent calling for a public hearing to amend the Community Development Miscellaneous Special Revenue fund Budget for the City of Kalispell, Montana, as set forth in the 2019-2020 Budget adopted by the City Council.

[Council Member - Ryan Hunter: Motion](#)

[Council Member - Sam Nunnally: 2nd](#)

[Mayor - Mark Johnson: Approve](#)

[Council Member - Kari Gabriel: Approve](#)

[Council Member - Sandy Carlson: Approve](#)

[Council Member - Sam Nunnally: Approve](#)

[Council President - Chad Graham: Approve](#)

[Council Member - Ryan Hunter: Approve](#)

[Council Member - Tim Kluesner: Approve](#)

[Council Member - Sid Daoud: Approve](#)

[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote.

3. [Resolution 5998 - Glenwood West Phase 2 Preliminary Plat](#)  

This resolution would approve a three-lot, 3.6-acre subdivision preliminary plat request from Husky Partners, LLC, at 70 Glenwood Drive, extending to Financial Drive.

Senior Planner P.J. Sorensen provided the staff report on this item.

[00:16:19](#) Councilor Hunter, Councilor Waterman and Councilor Daoud asked questions of staff.

Public Comment

Mayor Johnson opened public comment. Seeing none, he closed public comment.

Motion to approve Resolution 5998, a resolution conditionally approving the Preliminary Plat of Glenwood West Phase 2, described as Lot 1 of Glenwood West, as shown on the map or plat thereof on file and record in the office of the Clerk and Recorder, Flathead County, Montana.

[Council Member – Sid Daoud: Motion](#)

[Council Member – Sam Nunnally: 2nd](#)

Councilor Hunter provided discussion on the motion.

Councilor Graham provided discussion on the motion.

Vote on the motion.

[Council Member - Sid Daoud: Motion](#)

[Council Member - Sam Nunnally: 2nd](#)



[Mayor - Mark Johnson: Approve](#)

[Council Member - Kari Gabriel: Approve](#)

[Council Member - Sandy Carlson: Approve](#)

[Council Member - Sam Nunnally: Approve](#)
[Council President - Chad Graham: Approve](#)
[Council Member - Ryan Hunter: Approve](#)
[Council Member - Tim Kluesner: Approve](#)
[Council Member - Sid Daoud: Approve](#)
[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote.

4. [Cottage Gardens Final Plat and Subdivision Improvement Agreement](#)  
This item would consider a request from Unique Realty Developer, Inc., for a final plat of a 11.8-acre single-family residential lot major subdivision at 575 and 645 Three Mile Drive.

Senior Planner P.J. Sorensen provided the staff report on this item.

Public Comment

Mayor Johnson opened public comment. Seeing none, he closed public comment.

The motion for the preliminary plat approval was accidentally read. All Council Members and the Mayor agree they were voting on the Final Plat and Subdivision Improvement Agreement.

Motion and Vote to approve Cottage Gardens Final Plat and Subdivision Improvement Agreement.

[Council Member - Sid Daoud: Motion](#)
[Council Member - Kari Gabriel: 2nd](#)
[Mayor - Mark Johnson: Approve](#)
[Council Member - Kari Gabriel: Approve](#)
[Council Member - Sandy Carlson: Approve](#)
[Council Member - Sam Nunnally: Approve](#)
[Council President - Chad Graham: Approve](#)
[Council Member - Ryan Hunter: Approve](#)
[Council Member - Tim Kluesner: Approve](#)
[Council Member - Sid Daoud: Approve](#)
[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote.

5. [Resolution 5999 - Core Area Street Connector](#)  
This resolution would select 1st Avenue West North as the north-south street connector for the core area USDOT TIGER Grant Award.

City Manager Russell spoke regarding the recent work session on this item.

Community Services Director Jarod Nygren provided further detail on this item.

00:36:13 Councilor Nunnally asked questions.

Councilor Hunter asked questions.

Public Comment

Mayor Johnson opened public comment. Seeing none, he closed public comment.

Motion to approve Resolution 5999, a resolution approving the selection of a street connector at 1st Avenue West North in Kalispell to meet the requirements of the USDOT TIGER Grant awarded to the city in 2015.

[00:39:24](#) Councilor Graham provided discussion on the motion.

Councilor Waterman provided discussion on the motion.

Councilor Nunnally provided discussion on the motion.

Mayor Johnson provided discussion on the motion.

Vote on the motion.

[Planning Board President - Chad Graham: Motion](#)

[Council Member - Kari Gabriel: 2nd](#)

[Mayor - Mark Johnson: Approve](#)

[Council Member - Kari Gabriel: Approve](#)

[Council Member - Sandy Carlson: Approve](#)

[Council Member - Sam Nunnally: Approve](#)

[Council President - Chad Graham: Approve](#)

[Council Member - Ryan Hunter: Approve](#)

[Council Member - Tim Kluesner: Approve](#)

[Council Member - Sid Daoud: Approve](#)

[Council Member - Kyle Waterman: Approve](#)

The motion passed unanimously on roll call vote.

I. CITY MANAGER, COUNCIL, AND MAYOR REPORTS (No Action)

City Manager Doug Russell provided the following report:

- Next week's work session on September 14, 2020 will include looking into potential uses of Revolving Loan Funds, as well as a revue of a potential request for proposals for Valley Bank.
- City Manager Doug Russell thanked staff members Erika Billiet, Eric Bruer, Aimee Brunckhorst, and Judi Funk for working on the new online video format and enhancing the participation forum for the public.

[00:49:45](#) Councilor Waterman thanked staff for providing a better process for providing public comment.

[00:50:20](#) Councilor Graham spoke regarding the new meeting format.

[00:50:32](#) Mayor Johnson said he would be speaking with former Councilmen Kuntz, and Atkinson regarding scheduling a work session regarding an update from the Homeless Task Force.

Mayor Johnson said he will try to attend a 911 Committee meeting tomorrow at 1:15 p.m.

Mayor Johnson asked that we all remember to have patience with one another.

J. ADJOURNMENT

Mayor Johnson adjourned the meeting at 7:53 p.m.

Judi Funk
Deputy City Clerk

Minutes approved on, 2020

UPCOMING SCHEDULE / FOR YOUR INFORMATION

City Offices Closed – September 7, 2020 – Labor Day

Next Work Session – September 14, 2020, at 7:00 p.m. – Council Chambers

Next Regular Meeting – September 21, 2020, at 7:00 p.m. – Council Chambers

Watch regular City Council sessions live on Charter Cable Channel 190 or online at the [Meetings on Demand](#) tab at www.kalispell.com.